

The Colony Neighborhood Association

Minutes of the 2018 Annual Meeting

The annual meeting of residents was held on Tuesday, May 1, 2018, at St. Raphael Episcopal Church, 1891 Parker's Mill Rd.

Present: Vice President, Kevin Davis, Treasurer, Jerry Weisenfluh, Secretary, Rekha Palli, Members-at-Large, Jane Madden (Facilities and Landscaping).

Residents: Randy Daniel, Jennifer Rice, Thomas Ward, Neal Werner, John Burke, Marti Burke, Tony Huston, Abbie Loynachan, John Gard, Aylene Gard, Michael Hart, Michelle Arnold, Thom Smith, John Demaio, Michelle Andrews.

Absent: Sherri Weisenfluh, Kim Bragg, Lori Whitlatch.

We had two guest speakers.

Dave Sevigny from St. Raphael Episcopal Church was our first speaker. He introduced Reverend Helen Van Koevering, the new rector of the church. They received a \$25,000 educational and infrastructure grant from LFUCG. Next month they will start cleaning up the honeysuckle behind the church and create an educational path teaching people about storm water and native plants among other topics.

Our second guest speaker was Vincent Riggs, Esq. the Fayette Circuit Court Clerk. He explained about the new RealID driver's license. The new licenses will be issued starting 1/1/2019. Kentuckians have an extension on new travel driver's license until 2022. There will be two different types of licenses. 1) Regular driver's license, cost \$20 (4 years), 2) license with voluntary travel id cost \$48 (8 years).

To get the new license, drivers will need 2 identification documents out of these three.

- 1) Certified Birth certificate
- 2) Social security card
- 3) Passport.

Once you apply for the new license a temporary card will be issued which is good for 30 days and the regular card will be mailed to your address.

Handouts were provided and copies can be found on the Colony website.

Minutes from 2017 annual meeting were presented and approved, Tony Huston moved to approval and Jennifer Rice seconded.

Treasurer's Report:

Budget was presented by Treasurer, Jerry Weisenfluh. 46 residents out of 72 paid dues. 1 donation from friend was received. We had lowest number of contributions. Last year 3 reminders for payment were sent. Thom Smith wondered if we can change the by-laws to make the dues mandatory. We have reserve funds of \$10,321. We saved \$1,015 because of the volunteers who helped cleaning the islands.

Landscaping:

Jane Madden has been working on landscaping. We have to dig out the old dead plants at the entry beds. Hydrangeas are coming up. Annuals are placed in the new planters; if you live near the islands please water them. We bought a new 20 gallon water cart which is great help to water the plants. We are going to have new plants on lower islands. We lost Redbud tree on Upper Island and needs to be replaced. Finished third phase at wildcat chase; honeysuckle had been cleared and native Bluegrass plants are put in their place and all of them are coming up. Thanks were expressed to Marianne Brian for her contributions to maintaining the planting beds.

Communications:

Kim Bragg Created new website www.the-colony.info, Jerry Weisenfluh has temporarily taken over as webmaster until another interested neighbor volunteers for the position.

Under "Docs" we have current and historical documents. Meeting minutes and budget are under the Current Docs link and all past years meeting minutes, article of the corporation, by-laws are under the Historical Docs link. Committee created the policy for advertisements. Currently we have one ad. A 6-month AD will cost \$25 for the residents and \$50 for nonresidents.

There is a new Events tab. Please let us know if there is an event going on. We will put it up if it is appropriate.

From the home page you can subscribe for emails. You will get email when there is an update to the website.

Hospitality Committee:

Lori Whitlach (absent)

New Neighbors: Phillip Petrie and family, Michelle Arnold, John and Aylene Gard. We had our Annual picnic on September 10 at Thom Smith and Rodney Day's home. We need volunteers for 2018.

We had our tree lighting on December 3rd from 4 to 6pm. We had great weather and good turnout.

Safety Committee:

We had a couple of break-ins so we held a security meeting on February 27th, 2018. New colony and Parkers landing neighbors are invited for this meeting. Officer Towery suggested:

Locking doors including the garage door all the time.

Keeping your front lights on and have motion lights at the back of the house.

Set up neighborhood watch and communicate with the neighbors. Kevin Davis volunteered for Neighborhood Watch as block captain. Every 10 houses will be one watch and then have a communication tree set up. If you are interested in neighborhood watch please contact Kevin.

Police recommend removing fake security camera because it creates false sense of security and a liability for the Colony board.

President's report:

The Colony owns our light poles and front lights at the entry and we are responsible for maintaining and paying electricity. All lights are currently functioning. All light poles were sanded, primed and painted this year which cost \$1,680.

Versailles Road Construction plans are underway. Some property easements have been purchased and designs have been completed. Right of way still needs to be purchased for some properties. Construction supposed to start later in the year (no timeline given).

Sherri attended three workshops on Neighborhood Association, Best Practice sponsored by Billings Law Firm (no cost to our association). Colony association rejoined the Fayette County Neighborhood Association (an alliance of Neighborhood Associations). Sherri also attended Zoning Workshop.

Nominating Committee:

We formed a nominating committee; Linda Birk and Perry Bozarth volunteered to serve. They talked to 17 individuals and created a slate for the election.

2018-19 board.

President Jerry Weisenfluh
Vice President John Burke
Secretary Abbie Loynachan
Treasurer Kevin Davis
At Large Jane Madden
At Large Darlene Bozarth
At Large Brigitte Prather

Ballots for election were distributed to the attendees and the slate was unanimously elected.

Colony Neighborhood Association

Minutes

January 8, 2018

Present: Jane Madden, Kevin Davis, Jerry Weisenfluh, Sherri Weisenfluh

Guest: Linda Birk, representing Nominating Committee

Absent: Rekha Palli, Kim Bragg, Lori Whitlatch

Approval of Minutes-Kevin Davis approved minutes and Jane Madden seconded

Nominating committee - Ad Hoc Committee, Perry Bozarth and Linda Birk both agreed to serve on a Board of Directors Nominating Committee. They are charged with improving the transparency of election of board members. Several ideas were discussed as well as realities in difficulties in recruitment. Several members of the Board are willing to continue serving in 2018-2019 Board.

A letter will be generated to residents and placed in their mailbox. The letter will explain the need for recruiting new board members, the various positions and responsibilities of board members, as well as logistics of the board meetings (times, location etc.). Sherri will be responsible for generating this letter and getting it posted on web as well as delivery.

Linda and Perry will attend the March Board meeting with recommendations and possible list of individuals interested in serving.

Sherri Weisenfluh will step down as President at the end of the current term. Kim Bragg will also rotate off the board at the end of the term.

Reports

Treasurer's report - Jerry Weisenfluh,

Highlights of the report:

Only 45 residents (61%) to date have paid their contribution. About \$625.00 less than projected.

9 residents who have consistently paid in previous years have not yet paid

Analysis of checkbook confirms we began the year with \$892. Carryover from the previous year offsetting the shortage of dues.

Available funds for remainder of the year are \$941. Budgeted as follows

Lightings \$530

Annual meeting \$180.

Landscaping \$231.

A discussion considered adding money to landscaping and using less money for food at the annual meeting. This was approved by the Board. The treasurer's report was approved by Kevin Davis and seconded by Jane Madden.

Hospitality –Sherri Weisenfluh gave the report

Tree Lighting very successful-thank you to Kurt for playing Santa Claus and George and Linda Birk for picking up Santa in golf cart, thank you to Debbie Moody for loan of Santa suit. About 40 residents attended.

New neighbors, Paul Petrie and family moved into 1208 Colonial Drive. Sherri and Jerry will visit with welcome letter.

Baby gifts were delivered for residents we missed last year.

Landscaping - Jane Madden

Jane created Holiday decorations in planters for the small sum of \$10.

A suggestion was received from Darlene Bozarth to purchase banners to attach to light poles. Jerry will research ways to attach banners and Sherri will research cost of banners.

A vehicle ran over some of the new plants and another driver ran over one of the yellow Drive Slowly signs.

Communications - Jerry Weisenfluh

Jerry will update website for Colony. Tree lighting pictures posted in December. Content ideas for next newsletter include: New neighbors article on Petries, Letter from President, Formation of nominating Committee, Landscaping article, and Annual Meeting information.

Old Business

Presidents Report - Sherri Weisenfluh

Requested and received a second grant extension from urban county government for 2015 Water Quality Grant. Planting by Gary Libby our contractor occurred later than scheduled and he was unable to locate plant material. Extension is through end of April 2018. Report will be due at that time to be reimbursed for grant funds paid out.

Light poles were refurbished and painted in November. Cost was \$1,680.

Guidelines for placing ad on web sites-Guidelines handout attached. Guidelines will be posted on the website.

Annual meeting-Need to set Date and Location. Sherri will contact the Beaumont Library as possible meeting place due to ability to use equipment for presentations.

New Business

Assessment of how meeting every two months is working was tabled for next meeting

Meeting adjourned at 8:30 pm

Next meeting will be March 6, 2018 at 6:30 at Weisenfluh' s

Colony Neighborhood Association

Board Meeting

Minutes

March 13th, 2018

Present: Jerry Weisenfluh, Sherri Weisenfluh, Rekha Palli, Jane Madden, and Kevin Davis

Guests Perry Bozarth and Linda Birk

Absent: Lori Whitlatch and Kim Bragg

Minutes from January meeting submitted for approval- Jane Madden moved to approve the minutes and Jerry Weisenfluh seconded the motion.

Nominating Committee: A letter was distributed to all colony residents with a letter explaining nominating committee and information on Board positions and duties. Linda Birk, Perry Bozarth suggested a slate:

President: Kevin Davis

Vice president: John Burke

Secretary: Abbie Loynachan

Treasurer: Jerry Weisenfluh

Hospitality: Darlene Bozarth

Landscaping: Jane Madden

Communication: Brigette Prather

Treasurer's report submitted by Jerry Weisenfluh - received an additional resident contribution in Feb. We got \$50 funds for web ad. Since the budget year starts in June 2018, \$25 is for this budget year and \$25 for next year.

Communications: Kim Bragg transitioning website to Jerry Weisenfluh. Jerry is adding historical documents and meeting minutes to the website. Jerry is trying to add newsletter as PDF rather than a web page.

Hospitality report Lori Whitlatch: Lori will be unable to attend the annual meeting and Darlene Bozarth will assist with the meeting. Sherri made a motion to have no food at General body meeting and Kevin seconded it.

Landscaping report-Jane Madden

Jane Madden-Landscape report- Red bud needs to be replaced and daffodils are coming up. Plants at the entrance may have to be replaced. We have \$230 to replace if any plants died.

Since budget is not available, there will not be any new plants in the pots. Jane will be cleaning up the shrubs.

Presidents Report-

Sherri Weisenfluh-Held emergency meeting regarding safety issues on February 27, 2018 at St. Raphael Church. Invited Peggy Henson, Officer Towery, David Jones, Parkers Landing Neighborhood Association and the New Colony Residents for this meeting. Minutes for the meeting will be posted.

Sherri made motion to remove fake cameras and Jane second the motion.

In 2009 we tried to do the neighborhood watch, now Kevin is going to lead the neighborhood watch.

Sherri made motion for guidelines for web site advertising and kevin seconded.

Guidelines for web site advertising :(We have one ad on the web)

1. Ads will be placed for six months' time frame: January and running through the end of June and/or July through the end of December
2. Residents ads cost \$25.00 for a 6 month period and will not be larger than $\frac{1}{4}$ of 8x10 page.
3. Nonresident ads (nonresidents must be recommended by a resident) will cost \$50.00 and also will not be larger than $\frac{1}{4}$ of 8 x 10 page.
4. Money collected from ads will go towards deferring expenses associated with the web page or other neighborhood expenses as needed.
5. The board is not responsible creating artwork for sponsored ads. Ads must be provided in image format (jpg or tiff) and have the necessary resolution to display clearly in a 3" by 5" space.
6. No political ads

Sherri and Jerry attended a zoning workshop hosted by the Fayette County Neighborhood Council on Feb 17, 2018. Very informative, presented by other experienced neighborhood association presidents. Handouts can be posted on our website to share with interested residents and other board members.

Sherri will begin working on the final report for the Water Quality Grant ASAP; it is due the end of April.

By Laws. We discovered that a copy of a proposed change to the Bylaws was inadvertently posted on the web site, this proposed recommendation for changes has no date, no signature and to the best of my knowledge was never passed. The proposed changes were not passed so have been removed from the Website. This has probably caused confusion. When documents were archived every piece of paper having to do with By Laws was scanned together so it all got placed on the website.

Annual meeting will be held on May 1, 6:30 pm at St Raphael. We have filled out new contract with St Raphael as last facility use form was out of date.

Send Sherri talking points for annual meeting:

Paper ballot gets highest number of votes; Sherri will work on creating a ballots

Guide lines to spend the funds

Nominating committee presented the slate.

Jerry made Motion to contact new members of board and thank them for being willing to serve, there will be a board orientation at the first meeting. Kevin seconded and unanimously voted. Sherri reported three issues gleaned from doing a review of minutes.

Passing on information from present board to next is essential

Taking good meeting minutes for archive purpose.

Board made changes to the slate because of experience and board unanimously voted.

President: Jerry Weisenfluh

Vice president: John Burke

Secretary: Abbie Loynachan

Treasurer: Kevin Davis

Hospitality: Darlene Bozarth

Landscaping: Jane Madden

Communication: Brigette Prather

Meeting adjourned at 8:15 pm

Colony Neighborhood Association Board Meeting Minutes- June 6, 2018

Attendance: Jerry Weisenfluh, President; John Burke, Vice President; Abbie Loynachan, Secretary; Kevin Davis, Treasurer; Jane Madden, Landscape; Darlene Bozarth, at large; Brigitte Prather, at large

Welcome

President, Jerry Weisenfluh called the meeting to order at 6:30 on June 6, 2018. He welcomed the new members of the board and made introductions. The duties of each position are outlined in the neighborhood by-laws from 1961. Jerry also reviewed with the group the boards insurance - the cost, the purpose, and restrictions.

Budget

The board discussed the budget line by line. Kevin motioned to approve the proposed budget and John second. Jerry and Kevin communicated to the group about an issue with the board's federal ID number in which they are working with PNC Bank and KU to resolve.

Jerry informed the board on the status of neighborhood grants. We are at the end of the restoration grant for Wildcat Chase. Jerry has requested and received \$760 from the Fayette Urban Co. government to help with some final cleanup. The work will be completed in June. The board is open to suggestions on additional funding opportunities.

Communications

Abbie volunteered to work with Jerry on the newsletters, websites, and any additional neighborhood communications.

Landscaping

Jane gave an update on the neighborhood landscaping. We raised \$116 in the neighborhood plant sale. The redbud on the split island which fell during a spring snow storm has been replaced and for the most part- everything else is growing and doing well. Jane expects this year will be for maintenance and growth. Although a lot of the plants in the islands are supposed to be drought tolerant, Jane requested that if you see plants that need water to please take some time to help.

The board discussed options for replacing the broken bench on the island of Colonial and Mayflower. No final decision was made. Jane ordered a black metal bench and we will see if we like that option.

Facilities

John discussed the neighborhood electrical system. In the next 3 years, Kentucky Utilities are expected to replace current meters with a new advanced metering system. Households may opt out of this change, but there will be a one-time opt out fee and an ongoing monthly fee to manually read the meter. More details to come on this in the future.

Additionally, John was asked to analyze our monthly Street Light Billing and investigate mapping the underground wiring servicing our street lights.

Events/Hospitality

Darlene talk through ideas on the neighborhood picnic. We brainstormed ideas to try to get more people and kids to attend and involved. The board picked the neighborhood party date to be September 16 and since there were not any volunteers to host the party, we will likely host the event at the Colonial and Mayflower intersection. Darlene was looking into blocking off the street. Bridget Prather will help Darlene with the event.

Safety

Kevin spoke briefly about the neighborhood watch. Darlene Bozarth has agreed to be the neighborhood captain of Colonial Dr. and Jennifer Rice will be neighborhood captain of Standish Way.

Adjourn

The meeting adjourned at 8:20pm.

Colony Neighborhood Association Board Meeting- October 25, 2018

Attendance: Jerry Weisenfluh, President; John Burke, Vice President; Abbie Loynachan, Secretary; Kevin Davis, Treasurer; Jane Madden, at large; Darlene Bozarth, at large; Sherri Weisenfluh, Past-president

Administration

Jerry informed the group that he attended a seminar hosted by Billings Law Firm about neighborhood associations. The key take away messages relevant to our HOA were regarding fiscal management and dues participation. Overall, the board does not feel concerned about how the finances are handled since records are available and discussed at each meeting. We are very transparent within the board and to the neighborhood. The board started a discussion about requiring a vote if a purchase was more than 10% of the total budget. We will come back to that discussion in January.

The second topic of interest was regarding dues participation. Since dues are not 'required' the take away message was to keep encouraging a friendly neighborhood and culture, then people will want to participate.

Treasurer's Report

Kevin provided the budget for review. Abbie motioned to approve and John second.

Hospitality

The board talked at length and divided duties for the tree lighting event which will be held on December 2 from 5-7 PM. The group decided that going forward, we would like to request canned goods or pantry items at all of our events which will be donated to God's Pantry in Lexington.

The group signed a thank you card for council person Peggy Henson.

Communications

Jerry motioned to approve the August 30, 2018 meeting minutes and Jane second.

The recent newsletter received a lot of positive feedback and we are planning to have the next one out in February/March. The group discussed conducting interviews on long-term residents of the Colony for the 'Meet Your Neighbors' page. Additionally, several article ideas were discussed.

Landscaping

A big thank you to John Burke for his work on the neighborhood teak benches. He refinished them and they look brand new. Now that the benches are back in place, Jane has been working to put some landscaping around them. Jane brought up a concern about workers parking on the islands and causing damage. The board discussed putting up a 'No Parking' sign but determined it would be better to simply ask the repeat offender to be a little more careful of the space.

Facilities

Another big thank you to John for his work on improving the neighborhood entry lights and the street lights. Not only are they brighter, but he expects we will see a significant decrease in our electric bills next month! His next project is to do an Electrical System Survey of the neighborhood. He will rent a cable mapper for \$70 and with the help of Jerry, they will determine where the wires run throughout the neighborhood.

Safety

Several people have brought up the speed limit, traffic, and safety in the Colony. Jerry contacted the police and Lieutenant Chris Schnelle suggested that we install a temporary device to determine if speed is actually an issue and if so, where it is an issue. Once we receive the data back from the device, we will discuss options and possible solutions.

Other Business

Our next meeting will be in January. At that meeting- Abbie would like to discuss the nomination/voting process for board members.